

## MARLO PRIMARY SCHOOL

### PARENT PAYMENT ARRANGEMENTS 2022

Dear Families,

Marlo Primary School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through our request for financial contribution, fundraising or volunteering your time. This makes a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide extra Teacher Aides assistance in classrooms, run a Science and Spanish programs, provide 1:1 iPads/ laptops to students, construct a kitchen garden and enhance the STEAM (technology) program.

The total Voluntary Curriculum Contribution for 2022 is **\$265** per student.

#### Extra-Curricular Items & Activities

Payments for Extra-Curricular activities will be requested on an opt-in or user pays basis in 2022. Please find attached an outline of Extra-Curricular options the school is proposing for 2022.

Information regarding the Marlo PS camp program will be forwarded during term 1, 2022.

#### Payment Methods

Cash or Cheques can be received at the school office (cheques made payable to Marlo Primary School)

Direct Deposits – **BSB 313140 Account 12003211**

*Please include family name as payment reference*

Yours sincerely,



NICOLE POLLARD

*Principal*



CONNIE GREENWOOD

*School Council President*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



# MARLO PRIMARY SCHOOL

ABN 92 382 131 924

Principal: Nicole Pollard School Council: Conni Greenwood

PO Box 64, MARLO 3888 Jorgensen St, Marlo 3888

Email: [marlo.ps@education.vic.gov.au](mailto:marlo.ps@education.vic.gov.au)

Tel: 03 51548236

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Student classroom consumables, materials &amp; equipment</i></p> <ul style="list-style-type: none"> <li>• Stationery and classroom consumables</li> <li>• Mathematics and Literacy workbooks</li> <li>• Printing and photocopying of worksheets and learning materials</li> <li>• Art, STEAM consumables and resources</li> <li>• Online learning resources – Mathletics, Reading Eggs</li> </ul>	\$130
<p><i>Activities</i></p> <ul style="list-style-type: none"> <li>• Swimming program Term 1: pool entry and travel costs</li> <li>• Arts Council performances, excursions, incursions</li> </ul>	\$60
	\$75
Extra-Curricular Items and Activities	Amount
<p>Marlo PS offers a range of activities and camps that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.</p>	
<p><b>F-1-2 Camp</b></p> <p><b>3-4 Camp</b></p> <p><b>5-6 Camp</b></p>	\$To be advised
<b>Total Amount</b>	<b>\$265</b>

Please indicate if you choose to use Camps Sports and Excursion Funds or other existing family credit held at the school towards student Curriculum Contributions Yes  No

## Financial Support for Families

We understand that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (for families that hold valid Health Care or Pension Card)
- Payment plans.
- For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Nicole Pollard.



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## Payment methods

**Direct credit payments can be made to BSB 313-140 Account 12003211**

**Please use family name and description of for what you are paying as reference for direct payments e.g. BrownTotal or BrownSwimming. Alternatively return this form with items marked off prior to making direct credit payment and indicating whether you choose to use existing family credit or CSEF credit.**

## Refunds

Marlo Primary School will consider requests for partial or full refunds of payments made by families on a case by case basis, taking into consideration the individual circumstances. Generally, we will not be able to refund payments made for costs that have already been paid where those funds have already been paid to a third party e.g. for camp costs where a child is unwell and is unable to attend where payment has already been paid for accommodation and no refund is available to the school.

If a student transfers to another Victorian school any unused CSEF credit will be transferred to that school on that student's behalf.